



# Big River Community Land Trust

Member of the Board of Directors

## **Mission**

The mission of Big River Community Land Trust is to develop and steward a stable supply of permanently affordable, sustainably built housing which enhances the dynamic character of our central Gorge communities.

For more information, please visit Big River CLT's website at [www.bigriverclt.org](http://www.bigriverclt.org).

## **Board Leadership, Governance and Oversight**

The Board will support the work of Big River CLT and provide mission-based leadership and strategic governance. As the highest leadership body of the organization, the board is responsible for:

- Determining the mission, vision and values of the organization, and understanding its collective purpose.
- Selecting, supporting and evaluating the performance of the Executive Director.
- Participating in strategic and organizational planning.
- Approving the annual budget, audit reports, and ensuring strong fiduciary oversight and financial management.
- Fundraising and resource development.
- Approving and evaluating the impact of the organization's programs and services.
- Assisting the Executive Director and board chair in identifying and recruiting other Board Members.
- Representing Big River CLT as an ambassador and enhancing the organization's public image.
- Assessing its own performance as the governing body of the organization.
- Ensuring Big River CLT's commitment to a diverse board and staff that reflects the communities served.

## **Board Terms/Participation**

Big River CLT's Board Members will serve a three-year term to be eligible for re-appointment for two additional terms. Board meetings will be held monthly, and committee meetings will be held in coordination with full board meetings. Individual volunteer time outside of meetings is expected to be between 5-10 hours per month.



### **Individual Responsibilities**

While day-to-day operations are led by Big River CLT's Executive Director, the Board-ED relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

- Know the organization's mission, policies, programs, and needs as well as understand its collective purpose.
- Faithfully read and understand the organization's financial statements and board materials in advance of meetings.
- Serve as active advocates and ambassadors for the organization.
- Fully engage in identifying and securing the financial resources and partnerships necessary for the organization to advance its mission.
- Leverage connections, networks, and resources to develop collective action to achieve the organization's mission.
- Give a meaningful personal financial donation annually.
- Help identify personal connections that can benefit the organization's fundraising and reputational standing and influence public policy.
- Prepare for, attend, and conscientiously participate in board meetings.
- Participate fully in one or more committees or taskforces.
- Engage in learning opportunities to better understand the community we serve.
- Respect the experiences of all who bring their voices and lived experiences into the boardroom and the organization.
- Uphold the legal duties and laws regarding nonprofit governance.
- Follow the organization's bylaws, policies, and board resolutions.
- Sign an annual conflict-of-interest disclosure and update it during the year, if necessary, and disclose potential conflicts before and during meetings.
- Maintain confidentiality about all internal matters of the organization.

If you are interested in joining Big River CLT's Board of Directors, please reach out to Board President Doug Baker at [stoverbaker@frontier.com](mailto:stoverbaker@frontier.com).